

Regional Centre for Library Information Systems and Current Research Information Systems Regionalni center za knjižnične nformacijske sisteme in informacijske sisteme o raziskovalni dejavnosti



## COBISS Lib application

# Description of updates in the Interlibrary Loan module

#### V15.0, 25-26 May 2024

- It is possible to sign the delivery note on the Omega signature pad produced by Signotec and save the signed delivery note to the archive of e-documents. Special installation of the pad and setting the pad operation is not necessary, it is sufficient to connect the signature pad to the USB port of the workstation. The delivery note is signed by the customer, usually when the material is picked up (the delivery note can also be signed later and multiple times). The signing process is initiated when the delivery note is issued, or when, after clicking on the button for additional options, you select printing or sending the delivery note to destinations. Then the Overview and sending of created report window will open. In this window, when printing the Delivery note, click the More options button and from the menu, select Sign document. With this, you activate the signature pad and hand it to the customer to sign inside the box and confirm the signature by clicking the green tick with the pen. After the signature has been confirmed, the value under **Delivery note signed** is set to *Yes* for the selected delivery note (if no e-delivery note has yet been saved in the archive of edocuments for the selected delivery note), and the signed delivery note is saved in the archive of e-documents (file in PDF format). At the same time, the signed and archived delivery note (i.e. e-delivery note) is opened and displayed on the screen so that it can be printed and handed over to the customer.
- Access to e-delivery notes from the e-document archive is enabled. If you want to view or print a specific e-delivery note, find and select the relevant delivery note and then click the Archive e-documents button. If at least one e-delivery note is saved for the selected delivery note in the archive of e-documents, the window Overview of e-documents will open with a list of all saved e-delivery notes for this selected delivery note. The latest e-delivery note is at the top of the list. The following information is displayed about each e-delivery note:
  - e-delivery note label (Delivery note <delivery note number> <version>);
  - date and time of creating the e-delivery note (entered: <dd.mm.yyyy</li> HH:MM:SS>);
  - username of the system user who archived the delivery note (entered by: <username>);

The e-delivery notes stored in the archive of e-documents can also be accessed by searching for and selecting the customer (member or partner) and then clicking the **Archive of e-documents** button.





Interlibrary Loan Description of updates

It is possible to import manually signed delivery notes into the archive of e-documents. You can import delivery notes that you have saved on the workstation with the appropriate name and in PDF format. The name of the files you want to import must be in the following structure: <nn-nnnn>\_<date>\_<date>\_<time>.pdf.

- nn-nnnn delivery note number,
- dd-mm-yyyy\_HH-MM-SS date and time of creation of the e-delivery note (i.e. it can be the delivery note issue date, delivery note signing date, delivery note receiving date, or the date the PDF file was prepared, etc.).

To import e-delivery notes into archive of e-documents, select the **Import e-delivery notes** option in the content set **Delivery note**. The **Import e-documents** window will open, where under **Folder with e-documents** you specify the path to the folder on your computer where the files with the delivery notes you want to import are stored and click the **OK** button. When the data import is complete, a message is displayed about how many e-delivery notes met the conditions for import and how many of them were imported and how many were not. You can access the imported e-delivery notes as described in the previous point (find and select the delivery note, member or partner and click the **Archive of e-documents** button).

- Bug fix:
  - when returning material in interlibrary loan, which is further reserved for interlibrary loan;
  - when displaying the COBISS.XX-ID data in the ILL request search window.

#### V14.0.2, 24 February 2024

- Bug fix:
  - when returning a set of material on loan that was reserved for interlibrary loan.

#### V14.0.1, 17 February 2024

- When preparing a notification for a customer or supplier, a tooltip is added in COBISS Lib in the **Notification elements** window to the elements that can be added to the notification (material and standard-form text), which displays the entire record (material description or standard-form text), if you point to it with the cursor.
- When preparing a notification for a customer or supplier, buttons for editing the order of selected elements (scroll up/down) have been added to the **Notification** elements window.
- Bug fix:
  - when returning a set of material on loan that was reserved for interlibrary loan.



### V14.0, 3-4 February 2024

 In COBISS Lib in the Material editor, the Catalogue button was renamed to COBISS+.

- Bug fixes:
  - when preparing material for collection, if the material is reserved for interlibrary loan that is not from the ILL department (applicable to libraries with departments and pickup locations);
  - when recording the return of material by a customer if the material that is on interlibrary loan is from another department for which there are no reservations (applicable to libraries with departments and pickup locations, where the parameter for automatic return with restriction for the host department is activated);
  - when recording the return of material by a customer if the material that is on interlibrary loan is from another department and the conditions for appointing a reservation from the reservation queue are met upon return (applicable to libraries with departments and pickup locations that charge the cost for material pickup at another location).

### V13.0.8, 11 November 2023

Bug fix in COBISS Lib for the selection of records in windows with a double list.

#### V13.0.5, 12 October 2023

 Bug fix when issuing a delivery note if material is reserved for interlibrary loan that is not from the ILL department (applicable to libraries with departments and pickup locations).



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