

## 4.2 RECONCILING DATA WITH THE CENTRAL REGISTER OF USERS (CRU)

If the data on system users is not reconciled with the data in the Central Register of Users (CRU) – because after having opened the username, the user has not logged in to the COBISS3 software for a long time, due to communications errors, due to changes in CRU, etc. – , you can reconcile the data.

To reconcile the data with the data in the Central Register of Users (CRU), following two privileges are required: *ADM – Access to COBISS3/Application Administration, and data viewing and printing* and *ADM\_USER – Username maintenance*.

### *Procedure*

1. Select the **User / Reconcile data with CRU** method.

After reconciliation, the data on system users is the same as the data in the CRU.

After reconciliation of the data with the CRU data, the changed data on users will be considered after they logoff and re-login.

### *Options*

If you wish to reconcile the data on a particular user with the CRU data, find and select the relevant data first. Then click the **Download from CRU** button in the **User** editor.