

### 3.3 ADDING PARTNER DATA TO THE LOCAL CODE LIST OF SUPPLIERS

The data on those partners acting as suppliers for acquisition and serials can be entered to the local code list of suppliers labelled CODE 91.

#### *Procedure*

1. Select the **Partner** class, and then the method **Class / Add suppliers (ACQ, S) to the local code list of suppliers**.

The **Data entry method** window will open. Use it to select the type of data entry.

2. If you wish to overwrite the existing local code list with the partner data on the partners acting as suppliers for acquisitions and serials, click the **Yes** button.
3. If you wish to add new or edited values for partners acting as suppliers for acquisitions and serials within the existing code list, click the **No** button.