

B.2 SELECTING DATA FOR REPORT CREATION

Data selection criteria for individual reports:

- Statistics LOAN-STA-VT01, LOAN-STA-VT02, LOAN-STA-VT03, LOAN-STA-VT04, LOAN-STA-VT05, LOAN-STA-VT06, LOAN-STA-VT07, LOAN-STA-V10, LOAN-STA-V11, LOAN-STA-V12, LOAN-STA-V13, LOAN-STA-V14, LOAN-STA-V15, LOAN-STA-V16, LOAN-STA-V17, LOAN-STA-V18, LOAN-STA-V19 in LOAN-STA-V20

Transaction 52 – *change of data via COBISS+ and mCOBISS*¹ is only taken into account if you create a statistic for all departments (i.e. if you do not specify the parameter "Library department"). Change of data via COBISS+ and mCOBISS namely does not depend on an individual library department.

- Statistics in groups *Calculation of no. of visits*

The rules for calculating the number of visits are described in the document *Calculation of number of visits and active members* that is published on the Training portal along with the COBISS3/Loan software manual.

- Statistics of active members (from LOAN-STA-A01 to LOAN-STA-A04)

The rules for calculating the number of visits are described in the document *Calculation of number of visits and active members* that is published on the Training portal along with the COBISS3/Loan software manual.

¹ Your country may use an older version of the online catalogue COBISS/OPAC.