
2 SETTING UP PARAMETERS

Within the COBISS3/Loan software module, you can set up the following parameters in the library:

- loan related time parameters for different types of material
- calendar with a list of non-work days in the library
- parameters for electronic notification of library members
- web page address where contact details and notifications related to the My Library service in COBISS/OPAC are published
- restriction for some member categories or some types of material (restrictions on operations)

To set up the loan parameters, use different methods within the **Home library** class. In libraries in which loan is organised in separate departments it is possible to set up different time parameters and a calendar for each department.



Note:

*To set up the parameters, the following privilege: LOAN_EDT – Changing loan parameters is required. If you do not have this privilege, you can see the parameter settings by using the **Show loan parameters** method in the **Home library** class or on the **Department** object. If a calendar or time parameters for individual departments are not set up, a notification will be displayed.*

Subchapters:

- Time parameters
- Calendar
- Loan type (pq table)
- Electronic notification
- Contact details and information for COBISS/OPAC
- Restrictions on operations