12.6   BIBLIOGRAPHIC DATABASES

In the COBISS3/Acquisitions module, you can use bibliographic data either from the local database or from the shared bibliographic database or from other databases, accessible via the Internet (Z39.50 protocol).

Material represents a part of the bibliographic record from the local database with the following data: title, author, language, edition, publication year, place of publication, publisher, bibliographic level, additional physical description, series, ISBN, ISSN, ISMN, publisher's number (sound recordings and printed music), country of publication, UDC for statistics.

If a record exists in the *local bibliographic database*, the material has already been automatically prepared in the **Material** class and you do not have to enter it. When performing acquisition procedures, it is sufficient to find the material. The COBISS.SI-ID, specified in the local database, will be recorded under the attribute "COBISS.SI-ID".

If the record does not exist in the local database, you can download it from the shared database during the acquisition procedure.

If the record does not exist in the local database and you do not intend to download it from the shared database, you either enter the bibliographic data on the material yourself, or transfer the bibliographic data from the *shared database* or from other *databases, accessible via the Internet*. You find such a material in the **Material** class, using a special **Search for material without bibliographic record** method.