

12.4 COBISS3/REPORTS

The following reports are prepared in the COBISS3/Reports module, which are used in the COBISS3/Acquisitions module:

- Order
- Order cancellation
- Claim for undelivered material
- Claim for received material
- Invoice claim
- Letter of thanks
- Notification for requestor about received material
- Shipment of exchange material
- Exchange-based order
- Shipment of legal deposit material
- Apportionment among departments by individual types of acquisition

In this module, you can also prepare and print out reports on the use of financial means for the purchase of library material and statistical tables for the material received and sent.