

COBISS[®]

Co-operative Online Bibliographic System & Services

COBISS3 Basic Guidelines

V6.15-00

User Manual

Institute of Information Science, Maribor, Slovenia

IZUM[®]

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The manual includes all updates from the first printed version of the manual published in February 1999 onwards. Its content corresponds with the COBISS3, V6.15-00 software, and is also valid for all future software versions until it is either withdrawn, or another electronic version is published.

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C.1 SOFTWARE POINTS FOR COBISS3 SOFTWARE MODULES

Table C.1-1: Software points for COBISS3 software modules

Software point label	Module name / module folder / event name	Description
C3_ACQ	Acquisition	Shows data about the member who requested the purchase of material
C3_CIR	Loan (<i>Circulation</i>)	Shows data about the member and material on loan
C3_EQU	Equipment loan (<i>Equipment</i>)	Shows data about the member and equipment on loan
C3_ILL	Interlibrary loan	Shows data about the customer – member and data about ordered material
C3_RPT_<ID> or C3_RPT_EXPORT	Reports and data exports	Prints reports and exports data that includes members' personal data (see table C.1-2)
C3_FRM_DISPLAY_OBJECTS	Refresh the list of objects in the workspace (<i>Refresh workspace</i>)	Adjusts the list of objects on the workspace to the current state of objects in the database
C3_FRM_GET_OBJECT	View object attributes (<i>View object</i>)	Shows attributes of the selected object in editor or viewer
C3_FRM_GET_OBJECTS	Searching for objects (Search window)	Shows one or more found objects in search window
C3_FRM_INVOKE	Invoke method through network (<i>Invoke method</i>)	You access this software point during special client-server calls; personal data, which is transferred to the client, is not necessarily visible to the user
C3_FRM_PRINT_OBJECTS	View ID data (<i>Print object label</i>)	Personal data can be displayed in short object descriptions within the browser itself

The data in the table is sorted by COBISS3 software modules, then in alphabetical order of events.

Table C.1-2: Software points for COBISS3/Reports software module

Software point label	Report label ¹	Report name (description)
C3_RPT_DE_000085	ILL-STA-B01	Orders and order fulfilment – by customers/service type
C3_RPT_DE_000086	ILL-STA-B02	Orders and order fulfilment – by cust. with highest No. of ILL req./service type

¹ Some reports (still) do not have defined labels.

Software point label	Report label ¹	Report name (description)
C3_RPT_DE_000087	ILL-STA-B03	Speed of delivery – by customers/service type
C3_RPT_DE_000088	ILL-STA-B04	Orders and order fulfilment – by customers/material type
C3_RPT_DE_000101	ILL-STA-A07	Articles delivered by selected supplier – by customers
C3_RPT_DE_000102	ILL-STA-A08	Articles delivered by selected supplier – by journal titles
C3_RPT_DE_000109		Member's requests for purchase of material
C3_RPT_DE_000110		Member's requests for purchase of serials
C3_RPT_DE_000153		Notification of requestor about acquisition
C3_RPT_DE_000212		Membership card label
C3_RPT_DE_000234		Label with customer's address
C3_RPT_DE_000243	ILL-STA-C05	Electronically delivered documents – by customer/delivery method ²
C3_RPT_DE_000285		ILL request rejection
C3_RPT_DE_000425	ILL-DM-A01	Material on loan – by customers/date of loan/date of return
C3_RPT_DE_000444		Member's requests for purchase of material (V4)
C3_RPT_DE_000445		Member's request for purchase of serials (V4)
C3_RPT_DE_000513		Routing list of serials
C3_RPT_DE_000514		Routing details for member
C3_RPT_DE_000516		Routing details for serials
C3_RPT_DE_000557		Members sorted by class/grade – before change
C3_RPT_DE_000558		Members sorted by class/grade – after change
C3_RPT_DE_000594		Label with customer's address (ZWE3483)
C3_RPT_DE_000595		Label with member's address (ZWE3483)
C3_RPT_DE_000642	LOAN-MM-06	Recipients of e-mail notification
C3_RPT_DE_000786	LOAN-MM-02	Material by status ³
C3_RPT_DE_00095	LOAN-MM-03	Members and loan period date about to expire ⁴
C3_RPT_DE_00096	LOAN-MM-04	Notification about a loan period expiry date (mail) ⁵
C3_RPT_DE_000997	LOAN-MM-05	Notification about a loan period expiry date (e-mail) ⁶
C3_RPT_DE_001004	LOAN-ON-02	List of recipients of overdue notices

² Up until V6.8-00(03) designation C3_RPT_DE_000089.

³ Up until V5.3-04 designation C3_RPT_DE_000638.

⁴ Up until V5.3-04 designation C3_RPT_DE_000645.

⁵ Up until V5.3-04 designation C3_RPT_DE_000640.

⁶ Up until V5.3-04 designation C3_RPT_DE_000641.

Software point label	Report label ¹	Report name (description)
C3_RPT_DE_001021	LOAN-Mt-01	Material by transactions ⁷
C3_RPT_DE_001042	LOAN-MM-01	Members with recorded material ⁸
C3_RPT_DE_001087		Moneta payment confirmation
C3_RPT_DE_001101		Inactive members (batch deletion)
C3_RPT_DE_001103		Inactive members with debts (batch deletion)
C3_RPT_DE_001128		Label with COBISS3 member's address (ZWE3483) – COBISS3
C3_RPT_DE_001141		Order (internal order)
C3_RPT_DE_001312		Returned material ⁹
C3_RPT_DE_001314		Reservation cancellations (daily) (reservation processing) ¹⁰
C3_RPT_DE_001315		List of deleted reservations ¹¹
C3_RPT_DE_001316		Notification about reservation via COBISS+ (e-mail) ¹²
C3_RPT_DE_001318		Notification about reservation cancellation via COBISS+ (e-mail) ¹³
C3_RPT_DE_001320		Reservation cancellations (Reservation processing) ¹⁴
C3_RPT_DE_001328	LOAN-ON-01	Overdue notices ¹⁵
C3_RPT_DE_001467		E-notifications ¹⁶
C3_RPT_DE_001481		Lending form (e-mail)
C3_RPT_DE_001504		Delivery note (for Accounting)
C3_RPT_DE_001695		Lending form (today's or selected material)
C3_RPT_DE_001696		Lending form ¹⁷
C3_RPT_DE_001697		Lending form (all departments)
C3_RPT_DE_001758	LOAN-EXP -01	List of uncollected debts
C3_RPT_DE_001819	ILL-DM-B01	Material on loan – by customers/date of loan/date of return ¹⁸
C3_RPT_DE_001854		Listek s podatki o rezervaciji ¹⁹
C3_RPT_DE_001855		Novoprispele rezervacije (obdelava rezervacij) ²⁰
C3_RPT_DE_001856		Dnevni seznam rezervacij (obdelava rezervacij) ²¹

⁷ Up until V5.3-04 designation C3_RPT_DE_000633.

⁸ Up until V5.3-04 designation C3_RPT_DE_000644.

⁹ Up until V6.4-00 designation C3_RPT_DE_000636.

¹⁰ Up until V6.4-00 designation C3_RPT_DE_000829.

¹¹ Up until V6.4-00 designation C3_RPT_DE_000908.

¹² Up until V6.4-00 designation C3_RPT_DE_000937.

¹³ Up until V6.4-00 designation C3_RPT_DE_000941.

¹⁴ Up until V6.4-00 designation C3_RPT_DE_000822.

¹⁵ Up until V6.4-00 designation C3_RPT_DE_001008.

¹⁶ Up until V6.4-00 designation C3_RPT_DE_001182.

¹⁷ Up until V5.3-04 designation C3_RPT_DE_000635, up until V6.4-00 designation C3_RPT_DE_001124.

¹⁸ Up until V6.4-00 designation C3_RPT_DE_000424.

¹⁹ Up until V5.3-04 designation C3_RPT_DE_000794, up until V6.4-00 C3_RPT_DE_001215 and up until V6.8-00(03) C3_RPT_DE_001308.

²⁰ Up until V5.3-04 designation C3_RPT_DE_000821, up until V6.4-00 C3_RPT_DE_001134 and up until V6.8-00(03) C3_RPT_DE_001309.

Software point label	Report label ¹	Report name (description)
C3_RPT_DE_001918	LOAN-TR-05	Members with highest number of loans
C3_RPT_DE_001931		Copy
C3_RPT_DE_001932		Invoice ²²
C3_RPT_DE_001933		Cancellation of invoice ²³
C3_RPT_DE_001937		Credit note
C3_RPT_DE_001972		Registration form
C3_RPT_DE_002057	LOAN-R-05	Reservations of available material – by status
C3_RPT_DE_002115	LOAN-R-06	Cancellations of available material reservations from My library (COBISS+) – by status
C3_RPT_DE_002154		Card for membership card
C3_RPT_DE_002184		Lending form for newly received reservations ²⁴
C3_RPT_DE_002280	LOAN-TR-01	Transactions for member - membership card No. ²⁵
C3_RPT_DE_002288	LOAN-TR-02	Transactions for member - ID No. ²⁶
C3_RPT_DE_002289	LOAN-TR-03	Transactions involving material ²⁷
C3_RPT_DE_002312	LOAN-CRO-04	Overview of payments (invoices, credit notes, cancellations)
C3_RPT_DE_002318		Confirmation on online registration (e-mail)
C3_RPT_DE_002327	LOAN-Mb-09	Active members
C3_RPT_DE_002332	LOAN-TR-04	List of cash register transactions ²⁸
C3_RPT_DE_002506		Lending form (equipment)
C3_RPT_DE_002531	LOAN-R-05	Reservations of available material – by status (reservation type included)
C3_RPT_DE_002561	LOAN-Mt-02	List of most requested material
C3_RPT_DE_002576	LOAN-EXP-01	Material by transaction
C3_RPT_DE_002577	LOAN-EXP-02	Members with entered material
C3_RPT_DE_002579		Lending form for newly received reservations (NUK_A5)
C3_RPT_DE_002587	LOAN-Mb-08	List of members with debts ²⁹
C3_RPT_DE_002589	LOAN-Mb-10	Notification about outstanding debts
C3_RPT_DE_002661	LOAN-Mb-02	Members by date of last visit ³⁰
C3_RPT_DE_002663	LOAN-Mb-06	Members by date of last visit/by departments ³¹

²¹ Up until V5.3-04 designation C3_RPT_DE_000827, up until V6.4-00 C3_RPT_DE_001135 and up until V6.8-00(03) C3_RPT_DE_001319.

²² Up until V6.4-00 designation C3_RPT_DE_000696, up until V6.8-00(03) designation C3_RPT_DE_001745.

²³ Up until V5.3-04 designation C3_RPT_DE_001014, up until V6.8-00(03) designation C3_RPT_DE_001180.

²⁴ Up until V5.3-04 designation C3_RPT_DE_000798, up until V6.4-00 designation C3_RPT_DE_001137, up until V6.8-00(03) designation C3_RPT_DE_001317 and up until V6.14-00 designation C3_RPT_DE_001857.

²⁵ Up until V6.12-00 designation C3_RPT_DE_000646.

²⁶ Up until V6.12-00 designation C3_RPT_DE_000647.

²⁷ Up until V6.12-00 designation C3_RPT_DE_000648.

²⁸ Up until V6.8-00(03) designation C3_RPT_DE_001652, up until V6.12-00 designation C3_RPT_DE_002099.

²⁹ Up until V6.12-00 designation C3_RPT_DE_001759, up until V6.14 designation C3_RPT_DE_002287.

³⁰ Up until V6.12-00 designation C3_RPT_DE_000628, up until V6.15-00 designation C3_RPT_DE_002301.

Software point label	Report label ¹	Report name (description)
C3_RPT_DE_002664	LOAN-Mb-01	Selected members ³²
C3_RPT_DE_002665	LOAN-Mb-03	List of members with notes ³³
C3_RPT_DE_002666	LOAN-Mb-04	Deleted members ³⁴
C3_RPT_DE_002667	LOAN-Mb-05	Members - changed details ³⁵
C3_RPT_DE_002678	LOAN-MM-07	List of reserved material ³⁶
C3_RPT_DE_002697	LOAN-Mb-11	List of members' debts
C3_RPT_DE_002753	LOAN-EXP-06	List of members' debts
C3_RPT_DOBAVNICA		Delivery note
C3_RPT_NALEPKA_DOBAVNICA		Label with customer's address
C3_RPT_NALEPKA_GLBPATRON		Label with member's address – COBISS3
C3_RPT_NALEPKA_PATRON		Label with member's address
C3_RPT_NAROČILO_MI		Order
C3_RPT_OBVESTILO_MI		Notification
C3_RPT_VRNJENO_GRADIVO_MI		Confirmation on material return
C3_RPT_ZAHTEVEK_MI		ILL request

The software points in the table are sorted in alphabetical order of labels.

³¹ Up until V6.12-00 designation C3_RPT_DE_000632, up until V6.15-00 designation C3_RPT_DE_002276.

³² Up until V6.15-00 designation C3_RPT_DE_000627.

³³ Up until V6.15-00 designation C3_RPT_DE_000629.

³⁴ Up until V5.3-04 designation C3_RPT_DE_000630, up until V6.15-00 designation C3_RPT_DE_001213.

³⁵ Up until V6.15-00 designation C3_RPT_DE_000631.

³⁶ Up until V6.14-00 designation C3_RPT_DE_002401, up until V6.15-00 designation C3_RPT_DE_002562.