

C.3 DATA VIEWING FORMAT IN LISTS OF PERSONAL DATA PROCESSING

Data viewing format in the *Library members' personal data processing by selected user* list and in the *Processing of selected library member's personal data* list is as follows:

<Date> <Database> <Username> <Revision> <Environment> <Member>
<Member data> <Data type> <Add. data>.

The data is separated by a tab. The first eight pieces of data are required. The data is non-repeatable (e.g. for a member who has several items of material on loan, there are as many records in the file as there are items of material on loan to the member).

Data	Description	Example
Date	Date and time of access; form: DD.MM.YYYY HH:MM:SS	28.09.2010 10:36:57
Database	library acronym	IZUM
Username	username of the user	bojana
Revision	indicator which indicates the type of insight into personal data about the members: <i>0</i> – the user accessed personal data through application <i>1</i> – the authorised person of the library examined the logger	1
Environment	Software point code where the insight took place (in COBISS2 or COBISS3 software)	see tables <i>C.1-1</i> , <i>C.1-2</i> , <i>C.2-1</i> and <i>C.2-2</i> .
Member	member ID: M + membership card number; M – member designation	M1266554
Member data	surname and name, date of birth	LAH DENIS, 12.11.1963
Data type	member's data examined by the user: NA – only member's personal data M... – data about material on loan (M + COBISS.SI-ID of material; (M – material designation); if COBISS.SI-ID doesn't exist, values under "ISBN", "ISSN", "Title", "Source – title" or "Standard" are displayed) – text length is limited to 50 characters OVR – details about overdue notices LST – details about lost material NOT – notes about member DEP – member's outstanding debts	M3023
Add. data	details about member's examined data; empty field means that the user examined all possible data in the software point	