

## F.3 RETROSPECTIVE DATA FOR SERIALS

### 1. FIELDS/SUBFIELDS

Retrospective data for serials relating to some types of the secondary authorship (e.g. editorship of a serial) are maintained separately from the shared bibliographic database. For that purpose a special database CORES.XX is maintained, namely for entering serials retrospective data; there is one record for each serial.

#### Subfields & repeatability

FIELD/SUBFIELD		REPEATABILITY	
011		ISSN	nr
	<b>c</b>	<i>Internal continuing resource number</i>	nr
	<b>e</b>	<i>Valid ISSN</i>	nr
200		Title and statement of responsibility	nr
	<b>a</b>	<i>Title proper</i>	r
	<b>b</b>	<i>General material designation</i>	r
	<b>h</b>	<i>Number of part</i>	r
	<b>i</b>	<i>Name of part</i>	r
	702		Personal name – secondary intellectual responsibility
<b>a</b>		<i>Entry element</i>	nr
<b>b</b>		<i>Part of name (not entry element)</i>	nr
<b>c</b>		<i>Additions to name (not dates)</i>	r
<b>d</b>		<i>Roman numerals</i>	nr
<b>f</b>		<i>Dates</i>	nr
<b>0</b>		<i>Time period</i>	r
<b>1</b>		<i>Notes on time period</i>	nr
<b>3</b>		<i>Authority record number</i>	nr
<b>4</b>		<i>Relator code</i>	r
<b>7</b>		<i>Researcher code</i>	nr
<b>8</b>		<i>Institution/organization code</i>	r
<b>9</b>	<i>Previous authority record number</i>	nr	
712		Corporate body name – secondary intellectual responsibility	r
	<b>a</b>	<i>Entry element</i>	nr
	<b>b</b>	<i>Subdivision</i>	r
	<b>c</b>	<i>Addition to name or qualifier</i>	r
	<b>d</b>	<i>Number of meeting</i>	nr
	<b>e</b>	<i>Location of meeting</i>	r
	<b>f</b>	<i>Date of meeting</i>	nr
	<b>g</b>	<i>Inverted element</i>	nr
	<b>h</b>	<i>Part of name (not entry element)</i>	nr
	<b>0</b>	<i>Time period</i>	r
	<b>1</b>	<i>Note on time period</i>	nr

FIELD/SUBFIELD		REPEATABILITY
	<b>4</b> <i>Relator code</i>	r
	<b>8</b> <i>Institution/organization code</i>	nr

Records within the CORES.XX database contain fields for the identification of the serial and also fields for retrospective data. Fields 011 and 200 are used for the identification, and fields 702 and 712 are used for preparing bibliographies that contain retrospective data.

Subfields *0 - Time period* and *1 - Notes on time period* are added to fields which contents is gradually being changed. The first subfield contains time period for which data within field are valid, and the latter contains eventual notes on that time period.

If the author (person or corporate body) performs a certain function within different time periods, data relating to that activity is entered in a single field 702 or 712 in which subfield 0 is repeated. A single field 702 or 712 is also used when the author performs more functions within the same time period. In that case subfield 4 is repeated. Different relator codes within more time periods relating to one author require data entered into repeated fields 702 or 712.

## 011 ISSN

This field is mandatory, and it is necessary for the identification and retrieval of the serial. Subfields 011e and/or 011c are entered. Data are entered according to rules being used for bibliographic description (see chapter *011 – ISSN*).

## 200 TITLE AND STATEMENT OF RESPONSIBILITY

This field is mandatory and it is required for the identification and retrieval of a serial. Subfields 200abhi are entered. Data are entered according to rules being used for bibliographic description (see chapter *200 – Title and statement of responsibility*).

## 702 PERSONAL NAME – SECONDARY INTELLECTUAL RESPONSIBILITY

In this field data on the uniform heading is entered containing the name of a person consider to have secondary intellectual responsibility for a serial (e.g. editor, translator etc.).

Default value of the indicator 2 is set to "1", because the family name is most often entered in subfield 702a and the first name is entered in subfield 702b.

Subfields within field 702, which do not exist in bibliographic databases or which are used in a different way, are described below. For description of all remaining subfields see chapter *700 – Personal name – primary intellectual responsibility*.

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## 7020 Time period

Time period is entered for which data within field is valid.

1. year1-year2

(Data within field are valid for the mentioned time period.)

2. year-

(Data within field are valid for the time period starting from the mentioned year onwards.)

3. year

(Data within field are valid for the mentioned year.)

Subfield 0 - *Time period* is repeatable, because data within field may be valid in different non-continuing time periods.

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## 7021 Notes on time period

Notes may be entered when data on years entered in subfield 0 - *Time period* are not sufficient for the time period identification. Such notes help bibliographers to get their work done and they are not displayed in bibliographies.

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## 7023 Authority record number

Authority record ID number is entered for personal name into this subfield.

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## 7024 Relator code

The code is entered to designate the relationship between the person named in the field and the bibliographic item.

The code list relating to this subfield contains only codes which are most important for serials:

<b>130</b>	<i>book designer</i>
<b>340</b>	<i>editor</i>
<b>341</b>	<i>member of editorial board*</i>
<b>342</b>	<i>guest editor*</i> Person who edits a part of an issue of a journal that covers a certain topic.
<b>343</b>	<i>field editor*</i>
<b>344</b>	<i>editor in chief*</i>
<b>345</b>	<i>responsible editor*</i>
<b>346</b>	<i>editor in chief and responsible editor*</i>
<b>347</b>	<i>member of editorial council*</i>
<b>348</b>	<i>president of editorial council*</i>
<b>349</b>	<i>technical editor*</i>
<b>400</b>	<i>funder/sponsor</i>
<b>440</b>	<i>illustrator</i>

<b>540</b>	<i>monitor/contractor</i>
<b>600</b>	<i>photographer</i>
<b>730</b>	<i>translator</i>
<b>901</b>	<i>reviewer*</i>
<b>913</b>	<i>author of resume*</i>
<b>914</b>	<i>resume translator*</i>
<b>925</b>	<i>consultant*</i>
<b>926</b>	<i>copy-reader*</i>
<b>930</b>	<i>editor of topical issue*</i> Person who edits a complete topical issue of a journal.

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## 7029 Previous authority record number

This subfield is generated when data from the CORES database is automatically synchronised with authority records selected to be deleted.

In the process of synchronising data, when field 702 is linked to the authority record which is selected to be deleted, valid authority record number is automatically entered in subfield 3; the ID of the "deleted" record is added to the subfield 9.

## 712 CORPORATE BODY NAME – SECONDARY INTELLECTUAL RESPONSIBILITY

This field contains a uniform heading for the corporate body consider to have secondary intellectual responsibility for the publication.

Subfields within field 712 are described below which do not exist in bibliographic databases or which are used in a different way. For description of all remaining subfields see chapter 710 – *Corporate body name – primary intellectual responsibility*.

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### 7120 Time period

Time period is entered for which data within field is valid (see subfield 7020 - *Time period*).

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### 7121 Note on time period

Notes may be entered when data on years entered in subfield 0 - *Time period* are not sufficient for the time period identification. Such notes help bibliographers to get their work done and they are not displayed in bibliographies.

## 7124 Relator code

The code is entered to designate the relationship between the corporate body named in the field and the bibliographic item.

The code list relating to this subfield contains only codes which are most important for serials (see subfield 7024 - *Relator code*).

## 2. UPDATE AND DISPLAY

A record for a serial within the CORES.XX database should be retrieved by ISSN (011ec) or by title proper (200a). A record should be completed and saved into the database the same way as a record that should be saved into the bibliographic database.

If a record for a certain serial should not be found in the CORES.XX database, a record should be transferred from the shared bibliographic database. Data from the shared database have been now transferred into the retrospective database, namely subfields 011ec and 200abhi. The new record is now updated with missing retrospective data and then it is saved into the retrospective database.

New records can not be created within the serials retrospective database, because each new record for a serial should be entered in the bibliographic database first.

## 3. DISPLAYING DATA

Except records from the bibliographic database, the software used for personal bibliographies will also include records from serials retrospective database.

A record from the serials retrospective database should be included in the personal bibliography only when there is a data entered in field 702 relating to the person the bibliography is preparing for; a data in subfield 0 - *Time period* must correspond to the time period the bibliography is preparing for.

## EXAMPLES

1.

011	□□	e0570-8966
200	□□	aArheološki vestnik
702	01	330281571 aKorošec bJosip 4340 81-008 01950-1958 <i>(Josip Korošec was the journal editor from 1950 to 1958.)</i>
702	01	31938275 aKastelic bJože 4340 702596 01959-1966
702	01	31938275 aKastelic bJože 4341 702596 01973-1983 <i>(From 1959 to 1966 Jože Kastelic was the editor; from 1973 to 1983 he was the member of the editorial board. Field 702 should be repeated because of two types of authorship within different time periods.)</i>
702	01	31513315 aGabrovec bStane 4340 700284 84-048 01960-1966 01968 <i>(Stane Gabrovec was the editor from 1960 to 1966 and also in 1968.)</i>

702	01	32283875	aDolenc Vičič	bAndreja	4349	704622	81-008	02006-
<i>(Andreja Dolenc Vičič is the technical editor of the journal from 2006 onwards.)</i>								

If the personal bibliography of Jože Kastelic should be prepared for the period which includes time periods from subfield 0 (e.g. from 1950 onwards), also *Arheološki vestnik* should be entered into bibliography. According to ISO format it appears as:

...

## SECONDARY AUTHORSHIP

### Editor

...

**96.** *Arheološki vestnik*. Kastelic, Jože (urednik 1959-1966, član uredniškega odbora 1973-1983). Ljubljana: Slovenska akademija znanosti in umetnosti, 1950-. ISSN 0570-8966.

...

2.

011	□□	e0352-1982						
200	□□	aAB						
702	01	33197283	aKoželj	bJanez	01998-	4730	4341	709810
<i>(Janez Koželj is the translator and also the member of the editorial board of the journal from 1998 onwards.)</i>								
702	01	35079907	aLobnik	bUroš	01999	4342	721512	1Gost. urednik za št. 143/144, julij 1999
<i>(Uroš Lobnik was the guest editor only in one issue of the journal. That information is entered in subfield 1.)</i>								

If the personal bibliography of Janez Koželj should be prepared for the time period, which includes time period from 1998 onwards, the journal AB should also be entered into the bibliography. According to ISO format it appears as:

...

## SECONDARY AUTHORSHIP

### Editor

...

**4.** *AB. Arhitektov bilten*. Koželj, Janez (član uredniškega odbora 1998-). Ljubljana: Društvo arhitektov, 1972-. ISSN 0352-1982.

...

### Translator

...

**15.** *AB. Arhitektov bilten*. Koželj, Janez (prevajalec 1998-). Ljubljana: Društvo arhitektov, 1972-. ISSN 0352-1982.

...

3.

712	01	aSlovenija	bMinistrstvo za kulturo	4400	01994-
<i>(Ministry of Culture financially supports the issuing of the serial from 1994 onwards.)</i>					

4.

011	□□	e1580-8432
200	0□	aAgricultura
702	01	361027939 aPrevolnik Povše bMaja 02018- 4344 727890 83-209 <i>(The publication of the Agricultura magazine issue was delayed, which is why the numbering year (2018) is entered in subfield 0 and not the publication year (2020) that is also printed on the magazine.)</i>

5.

011	□□	e1424-8220
200	0□	aSensors bElektronski vir
702	01	3217520739 aTomažič bSimon f1987- 02023 4930 735420 83-107 1Urednik tematske številke "Intelligent soft sensors" <i>(The topical issue was published in 2023. The selected articles discussing a certain topic were published in regular issues of the Sensors magazine between 2021 and 2023.)</i>